



Custom-made personalisation order form

- Please photocopy this form so the original can be used again.
- Please complete all details in **BLOCK CAPITALS**.

Your company details

Company name:

Account number:

Your Purchase Order number:

Mr/Mrs/Ms/Miss Last name:

First name:

Telephone no.

Fax no.

Email address:

Industry type:

No. of employees: No. of uniform wearers:

Your invoice address

Building name or number:

Street name:

Post town/city:

County:

Country: Postcode:

Delivery address (if different from invoice address)

For the attention of:

Building name or number:

Street name:

Post town/city:

County:

Country: Postcode:

Telephone no.

Design instructions

Please use additional sheets for more items.

1 Which form of personalisation do you require? (Please tick) **Embroidery** **Screen-print** **Badges** **Tabbing**

2 Please use my artwork as used on previous orders. Simon Jersey Design Disk Number
 or
 I enclose the finished logo artwork – please use the design exactly as supplied
 or
 I enclose an example of my logo artwork – please use this as to build the new design

3 Colours required: for an exact colour match please provide universal 'Pantone' colour reference(s) if known, or a sample swatch. Without this we will work to closest match of artwork 'print' received.

4 Logo size in millimetres: width mm height mm

5 Personalisation applied to which garments? Please use additional sheets for more items.

1	Style code <input type="text"/>	Description: <input type="text"/>	Size: <input type="text"/>	Quantity: <input type="text"/>	Position on garment: <input type="text"/>
2	Style code <input type="text"/>	Description: <input type="text"/>	Size: <input type="text"/>	Quantity: <input type="text"/>	Position on garment: <input type="text"/>
3	Style code <input type="text"/>	Description: <input type="text"/>	Size: <input type="text"/>	Quantity: <input type="text"/>	Position on garment: <input type="text"/>
4	Style code <input type="text"/>	Description: <input type="text"/>	Size: <input type="text"/>	Quantity: <input type="text"/>	Position on garment: <input type="text"/>
5	Style code <input type="text"/>	Description: <input type="text"/>	Size: <input type="text"/>	Quantity: <input type="text"/>	Position on garment: <input type="text"/>

Order these separately on the garment order form on page 289 once you have received and approved your sample

Order confirmation

I confirm that the above Custom-Made Personalisation Design Instructions are to my requirement, accept the tariff enclosed and understand that personalised garments are non-returnable:

Signature: Date: / /

Position:

Please complete this form and return it to us with your garment order form on page 289. Once received, an accurate quote will be provided.